



**User Guide How to Recover
Password thru MyGDI
Explorer**

User Guide How to Recover Password thru MyGDI Explorer

The screenshot shows the Malaysia Geoportal website. A red box highlights the address bar containing the URL <http://www.mygeoportal.gov.my/>. Another red box highlights the 'Quick Links' menu on the right side of the page, with a red arrow pointing to the 'Search Geospatial Catalogues' option. The website header includes the Malaysia Geoportal logo and navigation tabs for Home, MyGDI, MyGOS, Metadata Catalogue, Resources, FAQ, GIS Links, and Help. The main content area features a 'MyGOS Malaysia Geospatial Online Service' banner and a 'Latest News' section with several news items.

1. Access MyGeoportal – <http://www.mygeoportal.gov.my/>
2. Click 'Search Geospatial Catalogue' to access MyGDI Explorer application.

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3. Click 'Login'

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4. Click 'Forgot Password?'

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Forgot Password?

Please provide your username and your email address registered with this account. A temporary password will be emailed to you.

Username*:

Email*:

[RECOVER PASSWORD](#) [Forgot your username? Contact Us.](#)

* **Bold-Italic** labels indicate a required field

[Like](#) [Share](#) 35 people like this. [Sign Up](#) to see what your friends like.

Visits: **8883544**

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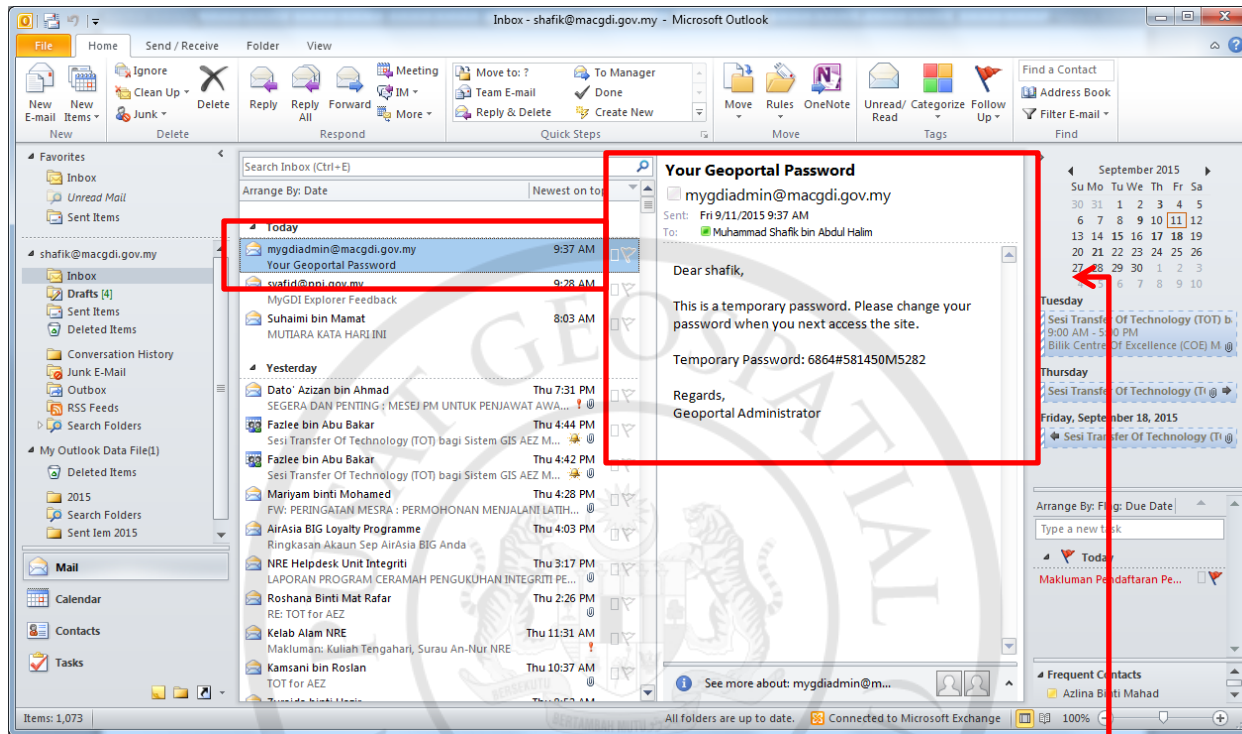
5. Key in 'Username' and 'Email' then click 'RECOVER PASSWORD'

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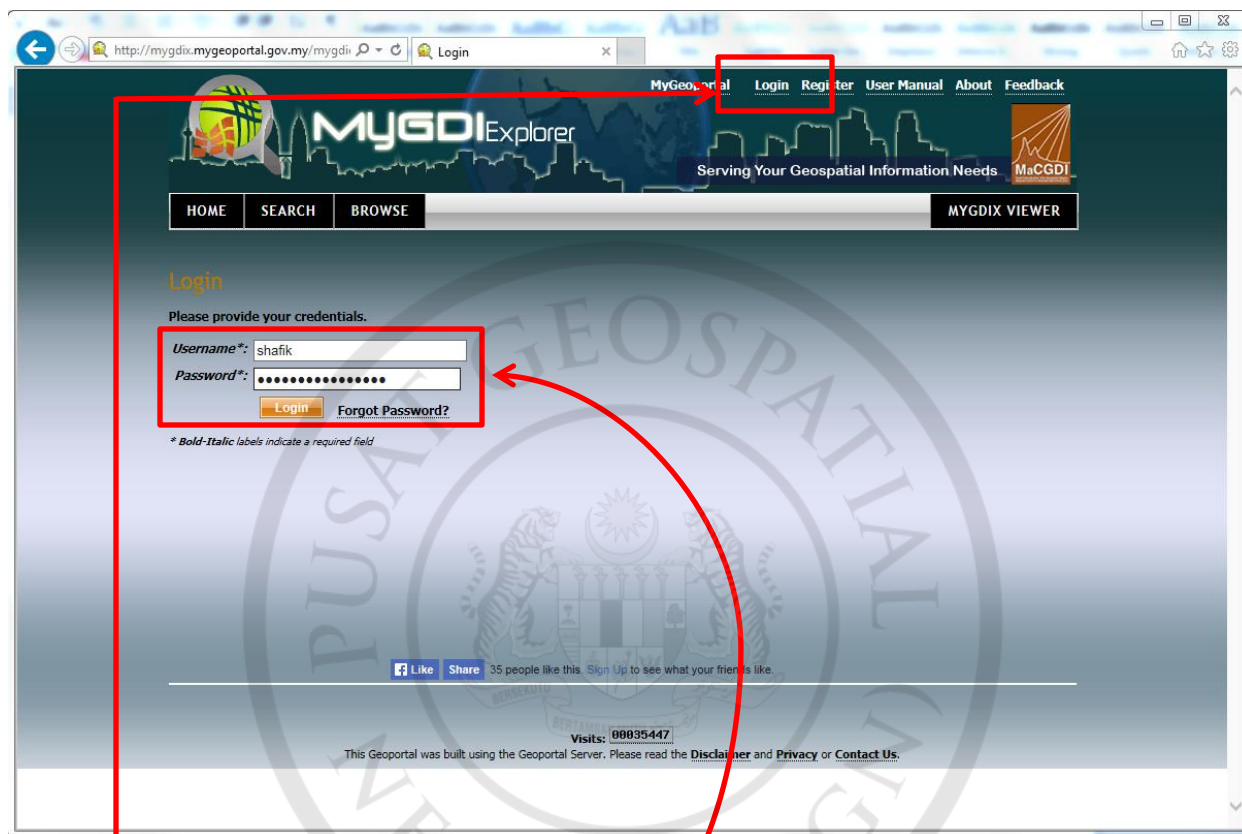
6. Message from system remind to check our email.

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7. Check our email for the temporary password that sends by system.

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8. Click 'Login'
9. Key in 'Username' and 'Temporary Password' then click 'Login'

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The screenshot displays the MyGDI Explorer web application interface. At the top, the browser address bar shows the URL <http://mygdix.mygeoportal.gov.my/mygdi>. The page header includes navigation links: MyGeoportal, Welcome, shafik, Logout, My Profile, User Manual, About, Feedback, and CMS Admin. The main navigation menu contains: HOME, SEARCH, BROWSE, ADMINISTRATION, REPORTS, DOWNLOAD, and MYGDIX VIEWER. A green notification bar at the top of the content area displays a checkmark icon and the text "Welcome shafik", which is highlighted with a red rectangular box. Below this, the page is divided into three columns: "Metadata Tool" (describing the METAFOR metadata editor), "You can simply.." (with search and download options), and "ABOUT US" (describing the MyGDI Explorer catalogue). A red arrow points from the right side of the page towards the notification bar.

10. Login success with temporary password, please change temporary password with our permanent password.

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The screenshot shows the 'My Profile' page on the MyGDI Explorer website. The top navigation bar includes 'MyGeoportal', 'Welcome, shafik', 'Logout', 'My Profile', 'User', 'Manual', 'About', 'Feedback', and 'CMS Admin'. Below this is a menu with 'HOME', 'SEARCH', 'BROWSE', 'ADMINISTRATION', 'REPORTS', 'DOWNLOAD', and 'MYGDIX VIEWER'. The main content area is titled 'My Profile' and contains a form with the following fields: Username (shafik), Email (shafik@macgdi.gov.my), First name, Last name (abdul halim), Organization, Affiliation, Address, City, State/Province, Postal code, and Phone. A 'Change Password' link is located below the Email field. An 'Update Profile' button is at the bottom of the form. A large watermark of the Malaysian Geospatial Information Centre (MGC) logo is visible in the background.

11. Click 'My Profile'
12. Click 'Change Password'

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MyGeoportal Welcome, shafik Logout My Profile User Manual About Feedback CMS Admin

MYGDI Explorer
Serving Your Geospatial Information Needs MaCGDI

HOME SEARCH BROWSE ADMINISTRATION REPORTS DOWNLOAD MYGDIX VIEWER

Change Password

Please provide your new credentials.

Username: shafik

Old password:

New password: Your password must have 12 characters and at least have one number.

Retype new password:

* Bold-Italic labels indicate a required field

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Visits: 00035447

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13. Key in temporary in 'Old password' then key in permanent that your create in 'New password' and 'Retype new password', click 'Change Password'.

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The screenshot shows the MyGDI Explorer website interface. At the top, there is a navigation menu with links for MyGeoportal, Welcome, shafik, Logout, My Profile, User Manual, About, Feedback, and CMS Admin. Below the navigation menu is a header with the MyGDI Explorer logo and the tagline "Serving Your Geospatial Information Needs". A secondary navigation bar contains links for HOME, SEARCH, BROWSE, ADMINISTRATION, REPORTS, DOWNLOAD, and MYGDIX VIEWER. A green message box at the top of the main content area displays the text: "Your password was successfully changed." Below this message, the page is divided into three columns. The left column, titled "Metadata Tool", describes the MyGDI Metadata Editor (METAFOR) as a 'MyGDI Metadata Standard' compatible metadata editor. The middle column, titled "You can simply..", features a search bar, a "Search" button, and links for "Advanced Search >>>" and "Download Data >>>". It also includes sections for "Become a Member" (with a "Create an Account" link) and "Publish Content" (with links for "Create Metadata", "Upload your Data", and "Publish Data"). The right column, titled "About Us", provides a brief description of MyGDI Explorer as a metadata catalogue and its purpose. At the bottom of the page, there is a social media sharing section with "Like" and "Share" buttons, indicating that 35 people like the page.

14. Message from system that mention your permanent password was success changed.
15. Please logout then login again with new/ permanent password.

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16. New login with new/permanent password...Enjoy our MyGDI Explorer.